Local Hazardous Waste Management Program
Management Coordination Committee Meeting
Tuesday, January 17, 2017
10:00 a.m. – 12:00 p.m.
King Street Center, Chinook Conference Room, 6th Floor

Introductions - All

General Business - All (5 min.)
  1. December Meeting Minutes
  2. Announcements and Public Comments

Discussion Items
  3. LHWMP 2017 Work Plan and Spending Plan - Ryan, Liz, Madelaine (30 min.)
     Review and approve LHWMP’s 2017 Work Plan and Spending Plan.
  4. 2017-18 Service Agreement Template - Lynda and Liz (10 min.)
     Review and approve a revised template for LHWMP’s service agreements
     with partner agencies.
  5. Operations Team – Charter - Lynda and Jeff (15 min.)
     Confirm MCC guidance and key elements of a draft Charter for LHWMP’s
     Operations team.

Updates
  6. Policy Update - Policy Team (10 min.)
  7. Secure Medicine Return Implementation - Taylor (20 min.)
  8. Director’s Report, Success Story and Upcoming MCC Meetings - Lynda (15 min.)
     Report on current activities, and a look-ahead to upcoming MCC meetings,
     including a potential schedule revision for 2017.

Decision Items:
- December Meeting Minutes (Item 1)
- LHWMP 2017 Work Plan and Spending Plan (Item 3a and 3b)
- 2017-18 Service Agreement Template (Item 4)
- Operations Team Charter - Direction (Item 5)

Read-Ahead Material:
- December Meeting Minutes (Item 1)
- LHWMP 2017 Work Plan and Spending Plan (Item 3a and 3b)
- 2017-18 Service Agreement Template (Item 4)
- Operations Team – Charter Input (Item 5)
- January Director’s Report and Upcoming MCC Meeting Calendar (Item 8a and 8b)

Next Meeting: February 21, 2017, 10:00 a.m. to 12:00 p.m., 6th Floor King/Chinook Conference Rooms, King Street Center, Seattle, WA.